



CANNON BUILDING
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**STATE OF DELAWARE
BOARD OF ARCHITECTS**

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PUBLIC MEETING MINUTES:	BOARD OF ARCHITECTS
MEETING DATE AND TIME:	Wednesday, May 1, 2019 at 1:00 p.m.
PLACE:	Division of Professional Regulation 861 Silver Lake Blvd., Conference Room B Cannon Bldg., Dover, Delaware 19904
MINUTES FOR APPROVAL:	June 5, 2019

MEMBERS PRESENT

Paul Guggenberger, Professional Member, President
Daniel Ridgely, Professional Member, Secretary
Bryan Hutchison, Professional Member
John Lynch, Public Member
Todd Breck, Professional Member

MEMBERS ABSENT

Robert Maffia, Professional Member
Laura Willey, Public Member
Herbert Russell, Public Member

DIVISION STAFF/DEPUTY ATTORNEY GENERAL PRESENT

Jennifer Singh, Deputy Attorney General
Jennifer Witte, Administrative Specialist II

OTHERS PRESENT

Nancy Payne

CALL TO ORDER

Mr. Guggenberger called the meeting to order at 1:36 p.m.

REVIEW OF MINUTES

A motion was made by Mr. Lynch, seconded by Mr. Hutchison, to approve the minutes from the April 3, 2019 meeting as presented. The motion was unanimously carried.

UNFINISHED BUSINESS

Review and Consider Final Orders

James Clark, #S5-0005375

After review, a motion was made by Mr. Guggenberger, seconded by Mr. Ridgely, to accept and sign the final order for James Clark as written. The motion was carried by Mr. Hutchison and Mr. Lynch. Mr. Breck abstained.

Lee Smith, #S5-0005051

After review, a motion was made by Mr. Breck, seconded by Mr. Lynch, to accept and sign the final order for Lee Smith as written. The motion was carried by Mr. Hutchison, Mr. Guggenberger and Mr. Ridgely.

NEW BUSINESS

Ratify Reciprocity Applications – NCARB Certificates

A motion was made by Mr. Breck, seconded by Mr. Ridgely, to approve the ratified architect applications of Jill Williams, Melanie Hennigan, Michael Hutter, Ronald Schauwecker, Kyle Rookstool, Richard Tomasetti, Richard Renschen, George Beste, Anthony Ewen and Yasser Osman. The motion was unanimously carried.

Complaint Status

#07-02-17 Referred to the Administrative Hearing Unit
#07-02-18 Referred to the Attorney General's Office

Ratify Certificate of Authorization Applications

A motion was made by Mr. Breck, seconded by Mr. Hutchison, to approve the ratified certificate of authorization application of Nelco Architecturs, Inc. The motion was unanimously carried.

Ratify Architect Reciprocity Applications

A motion was made by Mr. Ridgely, seconded by Mr. Breck, to approve the ratified applications of James Esquivel and Diane Glarrow. The motion was unanimously carried.

CORRESPONDENCE

The Board received a request for reconsideration of the Final Order for James Schneider. After re-review, a motion was made by Mr. Guggenberger, seconded by Mr. Hutchison, to deny any amendments to the previous Final Order for James Schneider. The motion was carried by Mr. Ridgely and Mr. Lynch. Mr. Breck opposed.

The Board received a letter from the City of Wilmington stating that the Department of Licenses and the Board of Standards and Appeals were currently reviewing the 2018 International Building Code and preparing to adopt that document for the City of Wilmington as its official code. They are seeking any comments or suggestions from the Board that may require further consideration. The Board takes no position regarding this subject.

OTHER BUSINESS BEFORE THE BOARD

There was no other business before the Board.

PUBLIC COMMENT

There was no public comment.

NEXT MEETING

The next meeting will be June 5, 2019 at 1:30 p.m. in Conference Room B.

ADJOURNMENT

There being no further business, a motion was made by Mr. Breck, seconded by Mr. Ridgely, to adjourn the meeting at 2:15 p.m. The motion unanimously carried.

Respectfully submitted,

Jennifer L. Witte

Administrative Specialist II